

AGENDA SUMMARY- PLANNING COMMISSION MEETING

George Fina Building 314 Edmond Rd Northwest

Monday, September 11th, 2023 6:00pm

MEMBERS PRESENT:

Vice Chairman Patrick Scott, Commissioner Jennifer Ochoa, Commissioner Kyle Cornman, and Commissioner Brock Garrison

ABSENT:

NONE

STAFF PRESENT:

Community Development Director Julie Steele and City Secretary Morgan Clark

1. **CALL TO ORDER-** Vice Chairman Patrick Scott called the meeting to order at 6:00pm
2. **ROLL CALL-** City Secretary Morgan Clark called roll and a quorum was present.
3. **PRESENTATION/PROCLAMATIONS/OATHS/APPOINTMENTS-**

- a. Swearing in James Fickes

City Manager, Josh Williams swore in Mr. James Fickes to the Planning Commission Board.

4. **CONSENT AGENDA-** All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - A. **Approval of Regular Meeting Minutes on August 7th, 2023.**

Commissioner Brock Garrison made a motion to approve all items on the consent agenda. Commissioner Jennifer Ochoa seconded this motion.

VOTE WAS:

AYE: Commissioner Jennifer Ochoa, Commissioner Kyle Cornman, Commissioner James Fickes, Vice Chairman Patrick Scott, and Commissioner Brock Garrison

NAY: NONE

5. **HEARING OF CITIZENS-** Topics to include those items listed in the agenda.
6. **BUSINESS ITEMS:**

OPEN/CLOSE PUBLIC HEARING

Vice Chairman Patrick Scott opened and closed the public hearing without objection.

A. Discussion, consideration, and possible action on a Short Form Subdivision Application at the following 33-acre lot on the Southwest corner of Moffat Rd NE and Piedmont Rd N to be subdivided. The existing legal description is as follows:

A part of the Northeast Quarter (NE/4) of Section Eight (8), Township Fourteen (14) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: BEGINNING at the Northeast Corner (NE/C) of said Northeast Quarter (NE/4); Thence South 00°47'07" East along the East line of said Northeast Quarter (NE/4), a distance of 710.00 feet; Thence South 89°27'13" West, parallel with the North line of said Northeast Quarter (NE/4), a distance of 1,454.92 feet; Thence South 00°47'07" East, parallel with the East line of said Northeast Quarter (NE/4), a distance of 150.00 feet; Thence South 89°27'13" West, parallel with the North line of said Northeast Quarter (NE/4), a distance of 360.69 feet; Thence North 00°47'07" West, parallel with the East line of said Northeast Quarter (NE/4), a distance of 860.00 feet to a point on the North line of said Northeast Quarter (NE/4); Thence North 89°27'13" East, along the North line of said Northeast Quarter (NE/4), a distance of 1,815.61 feet to the POINT OF BEGINNING. The basis of bearing for the above-described tract of land is South 89°27'23" West along the North line of said Northeast Quarter (NE/4). (Southwest corner of Moffat Rd NE and Piedmont Rd N).

The property owners have requested the above property to be split into two (2) lots. The proposed legal descriptions are as follows:

Tract A

A tract of land in the Northeast Quarter (NE/4) of Section Eight (8), Township Fourteen (14) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, being more particularly described as follows: The basis of bearing for this description is North 89°27'13" East on the North line of said NE/4. Beginning at the Northeast corner of the NE/4 of said Section 8; Thence South 00°47'07" East on the East line of said NE/4 a distance of 460.00 feet; Thence South 89°27'13" West and parallel to the North line of said NE/4 a distance of 1635.69 feet; Thence South 00°47'07" East and parallel to the East line of said NE/4 a distance of 400.00 feet; Thence South 89°57'13" West and parallel to the North line of said NE/4 a distance of 179.92 feet; Thence North 00°47'07" West and parallel to the East line of said NE/4 a distance of 860.00 feet to a point on the North line of said NE/4; Thence North 89°27'13" East on the North line of said NE/4 as distance of 1815.61 feet to the Point of Beginning. This description contains 907,142 square feet or 20.83 acres, more or less. Subject to Easements and Right-of Way of record.

Tract B

A tract of land in the Northeast Quarter (NE/4) of Section Eight (8), Township Fourteen (14) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, being more particularly described as follows: The basis of bearing for this description is North 89°27'13" East on the North line of said NE/4. Commencing at the Northeast corner of the NE/4 of said Section 8; Thence South 00°47'07" East on the East line of said NE/4 a distance of 460.00 feet to the Point of Beginning: Thence continuing South 00°47'07" East

on said East line a distance of 250.00 feet; Thence South 89°27'13" West and parallel to the North line of said NE/4 a distance of 1454.92 feet; Thence South 00°47'07" East and parallel to the East line of said NE/4 a distance of 150.00 feet; Thence South 89°27'13" West and parallel to the North line of said NE/4 a distance of 180.77 feet; Thence North 00°47'07" West and parallel to the East line of said NE/4 a distance of 400.00 feet; Thence North 89°27'13" East and parallel to the North line of said NE/4 a distance of 1635.69 feet to the Point of Beginning. This description contains 436,035 square feet or 10.01 acres, more or less. Subject to Easements and Rights-of-Way of record.

Commissioner Kyle Cornman made a motion to approve Item 6A. Commission Jennifer Ochoa seconded this motion.

VOTE WAS:

AYE: Vice Chairman Patrick Scott, Commissioner Jennifer Ochoa, Commissioner James Fickes, Commissioner Brock Garrison, and Commissioner Kyle Cornman

NAY: NONE

OPEN/CLOSE PUBLIC HEARING

Vice Chairman Patrick Scott opened and closed public hearing without objection.

B. Discussion, consideration, and possible action on a Special Use Permit for an event center at the follow residential property:

A part of the Northeast Quarter (NE/4) of Section Twenty-eight (28), Township Fourteen (14) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma.

A#11, PT NE/4 Beginning 745.35' S of NE/C; Thence South 248.45' West 878.39'
(2901 Mustang Rd NE).

Commissioner Brock Garrison made a motion to table this item until October 2nd, 2023 at 6PM. Commissioner James Fickes seconded this motion.

VOTE WAS:

AYE: Vice Chairman Patrick Scott, Commissioner Jennifer Ochoa, Commissioner James Fickes, and Commissioner Brock Garrison

NAY: Commissioner Kyle Cornman

C. Discussion, consideration, and possible action on selecting a new Chairman for the Planning Commission Board.

Vice Chairman Patrick Scott tabled this item until October 2nd. Commissioner Kyle Cornman seconded this motion.

VOTE WAS:

AYE: Vice Chairman Patrick Scott, Commissioner Jennifer Ochoa, Commissioner James Fickes, Commissioner Brock Garrison, and Commissioner Kyle Cornman

NAY: NONE

7. NEW BUSINESS

“New Business,” as used herein shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting. (25 O.S. 311 a9)

8. ADMINISTRATION REPORT

Community Development Director Julie Steele gave an update on a Comp Plan and another Town Hall meeting on September 28th at 6:30PM.

9. COMMISSIONER’S COMMENTS

10. ADJOURN- Vice Chairman Patrick Scott adjourned the meeting at 6:40PM

Vice Chairman, Patrick Scott

City Secretary, Morgan Clark