

PIEDMONT LIBRARY BOARD
Piedmont Public Library Meeting - 1129 Stout Drive
Wednesday, July 10, 2019 at 5:30 p.m.

MEMBERS PRESENT: Glennis Peterman, Alan Watson, Vice-Chair Sheila Urton, and Nedra Funk.

ABSENT: Chairman Ben Oldham

STAFF PRESENT: City Librarian Rhonda Turley and City Secretary Valorie Cumming.

- 1) **CALL TO ORDER** – Vice-Chair Sheila Urton called the meeting to order at 5:31pm.
- 2) **ROLL CALL** – City Secretary Valorie Cumming called roll. A quorum was present.
- 3) **CONSENT AGENDA** – All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - a) Approval of a year to date financial report on the operating budget for the Library.
 - b) Approval of Minutes of the Piedmont Library Board meeting on March 6, 2019.

Alan Watson made a motion to approve the consent agenda. Motion was **seconded** by Nedra Funk.

The Vote was:

AYE: Glennis Peterman, Alan Watson, Vice-Chair Sheila Urton, and Nedra Funk.

NAY: None

4) **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

None

5) **HEARING OF CITIZENS** - Topics to include those items *not listed in the agenda*.

None

6) **BUSINESS ITEMS** –

- a) Update on staffing change.

City Librarian Rhonda Turley addressed the board

- Jen Cranfill turned in her resignation and left at the end of June
 - were able to replace her while she was here
 - Olivia is our new children's specialist
 - being paid a little less due to being her shorter amount of time
- staffing is limited by budget
 - end of year budget is not out yet but we had a surplus of \$20,000

Glennis Peterman addressed the board

- is she being paid the same
- was the overlap in employment a problem with our budget

b) Discussion, consideration and possible action on updated mobile hotspot policy.

City Librarian Rhonda Turley addressed the board

- we had to get new hot spots as they had an issuing with exploding
- T-Mobile hotspots are more powerful
 - can have up to 5 devices
- hotspot agreement and policy were referenced by old name and wanted to change to the new one
 - combined hotspot and tablet into one form and are both handled the same
- device number on checklists
- all tablets are open unless you want to do something like download
- hot spots have passwords on the device

Glennis Peterman addressed the board

- when you check out item do you circle what it is
- take out the periods or add them at the end of the bullet points so uniformed
- not all circulation policy
- 7 days should we specify them as library business days due to holidays
- when checking in do you go over the checklist again
 - do we need to spell that out
- change Problem or Questions section to say Problems with or questions about the device should be reported to Library staff

Alan Watson addressed the board

- do they have passwords

Glennis Peterman made a motion to approve item b with changes as discussed. Motion was **seconded** by Alan Watson.

The Vote was:

AYE: Glennis Peterman, Alan Watson, Vice-Chair Sheila Urton, and Nedra Funk.

NAY: None

7) NEW BUSINESS –

- a) “New business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. 311a(9))

None

8) CITY STAFF COMMENTS –

Chairman Bed Oldham came into the meeting at 5:50pm.

City Librarian Rhonda Turley addressed the board

- May was a quiet month
- June was crazy
 - summer reading has switched to pins and 6-week only program
 - when kids sign up they get a bag and have 5 buttons every week
 - 20 minutes of reading per day
 - kids are competitive
 - family summer reading went well
- Harry Potter Party had 60 new patrons at it
 - care and feeding of creature was a lot of fun
- 40 patrons at survivor party
- Greek mythology party
 - played capture flag, tag, blue snacks, and obstacle course
- August we are taking off and relaxing
- we have 2 new adult volunteers
- Friends of the Library is working to create different level memberships
 - \$25 book bag newsletter and program information
 - \$50 plus t-shirt
 - \$100 plus discounts on programs
 - \$200 early sign up for events
 - lifetime members not sure what they get yet
 - businesses get sponsorship and mentioned on our website as well as Instagram
- for our larger events such as bingo and paint and pallet possibly being held at the PAVA
 - don't have price yet
 - if you pay for bartender and security you can serve alcohol
- received health literacy grant of \$9,000
 - starting a quidditch league and will help pay for equipment
 - offered to help park pay for pickleball, bacabal courts and equipment
 - will check out items at the library
- had alarm system installed with cameras
 - Security Systems is the company
 - keypad by back door which has been a learning curve for us
 - \$15 a month fee

Glennis Peterman addressed the board

- are these memberships yearly
- what company did we use for security system and their monthly fee
 - do we have sensors on the windows as well as breakage alarms

Nedra Funk addressed the board

- there are a few lifetime members

Chairman Ben Oldham addressed the board

- can you serve alcohol at PAVA

9) **BOARD MEMBER'S COMMENTS** –

Vice- Chair Sheila Urton addressed the board

- have librarian become a notary

Alan Watson addressed the board
-any math classes coming up in the future

City Librarian Rhonda Turley addressed the board
-we do not have any math classes scheduled currently
-don't have someone to teach it

10) ADJOURN –

Vice-Chair Sheila Urton made a motion to adjourn the Library meeting at 6:11pm. Motion was **seconded** by Chairman Ben Oldham.

The Vote was:

AYE: Chairman Ben Oldham, Glennis Peterman, Alan Watson, Vice-Chair Sheila Urton, and Nedra Funk.

NAY: None

Chairman, Ben Oldham

Secretary, Valorie Cumming