

Agenda Summary- THE PIEDMONT LIBRARY BOARD
Piedmont Public Library Meeting - 1129 Stout Drive
Wednesday, May 2, 2018 at 5:30 p.m.

MEMBERS PRESENT: Alan Watson, Glennis Peterman, Chairman Ben Oldham and Nedra Funk

ABSENT: Vice-Chair Sheila Urton

STAFF PRESENT: City Librarian Rhonda Turley and City Secretary Valorie Cumming

- 1) **CALL TO ORDER** – Chairman Ben Oldham called the meeting to order at 5:29pm.
- 2) **ROLL CALL** – City Secretary Valorie Cumming called roll. A quorum was present.
- 3) **CONSENT AGENDA** – All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - a) Approval of a year to date financial report on the operating budget for the Library.
 - b) Approval of Minutes of the Piedmont Library Board meeting on March 7, 2018.

Glennis Peterman made a motion to approve the Consent Agenda. Motion was **seconded** by Nedra Funk.

The Vote was:

AYE: Alan Watson, Glennis Peterman, Chairman Ben Oldham and Nedra Funk

NAY: None

4) **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

None

5) **HEARING OF CITIZENS** - Topics to include those items *not listed in the agenda.*

None

6) **BUSINESS ITEMS** –

- a) Discussion, consideration and possible action to approve Library Mobile Wifi Hotspot Policy and Agreement.

City Librarian Rhonda Turley addressed the board

- purchased hotspot, antenna and all cords
- can shut off data remotely
- reviewed other library websites to create our policy
- must be 18+ years old to borrow

- 1 per household
- 6 month customer with reliable history and no fines or lost materials to rent
- 7 day rental with up to 3 renewals
- must return to desk only can't be put in drop box
- \$2 a day fine up to 7 days then considered lost
- \$130 per hotspot fine if lost
- renewable online or over the phone
- if you can get Verizon network you can use the hotspot
- we will use a form to checkout and check in to make sure we have everything
- have to sign a borrower's agreement

Sheila Urton came into the meeting at 5:34pm.

Edit policy with the following...

Circulation Policy

- take out Borrower must be a permanent resident of Canadian County on Page 1
- edit sentence to as long as there is no reservation waiting list hotspots may be renewed for 7 days for a maximum of 3 renewals on Page 1
- delete hotspots may be reserved Page 1
- change hotspots to hotspots on Page 2

Borrowing Agreement

- add on in the book drop. second point

Sheila Urton made a motion to approve item a with the changes noted above. Motion was **seconded** by Nedra Funk.

The Vote was:

AYE: Alan Watson, Glennis Peterman, Chairman Ben Oldham, Sheila Urton and Nedra Funk

NAY: None

7) NEW BUSINESS –

- a) “New business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. 311a(9))

None

8) CITY STAFF COMMENTS –

City Librarian Rhonda Turley addressed the board

- been very busy
- first offsite book club last month was lots of fun
- hosted 2 paint and pallets to allow everyone to come
- had 4th cooking with STEAM
- Thursdays in June will have family cooking class

- in July we will have adult cooking classes
- some events coming up are decorating white book bags, Wondertorium and painting rocks
- yoga and fit camp in the park for 4 weeks each

9) BOARD MEMBER'S COMMENTS –

Alan Watson addressed the board
-how is the expansion going

City Librarian Rhonda Turley addressed the board
-talked to Jason Orr looking into expanding
-see what grants are available
-summer reading starts 6/2 1st Tuesday in June
-kick off with health fair

Chairman Ben Oldham addressed the board
-when does summer reading start

10) ADJOURN –

Chairman Ben Oldham made a motion to adjourn the Library meeting at 6:00pm. Motion was **seconded** by Alan Watson.

The Vote was:

AYE: Alan Watson, Glennis Peterman, Chairman Ben Oldham, Sheila Urton and Nedra Funk

NAY: None

Chairman, Ben Oldham

Secretary, Valorie Cumming