

Agenda Summary- THE PIEDMONT LIBRARY BOARD
Piedmont Public Library Meeting - 1129 Stout Drive
Wednesday, March 7, 2018 at 5:30 p.m.

MEMBERS PRESENT: Alan Watson, Glennis Peterman and Vice-Chair Sheila Urton

ABSENT: Chairman Ben Oldham and Nedra Funk

STAFF PRESENT: City Librarian Rhonda Turley and City Secretary Valorie Cumming

- 1) **CALL TO ORDER** – Vice-Chair Sheila Urton called the meeting to order at 5:31pm.
- 2) **ROLL CALL** – City Secretary Valorie Cumming called roll. A quorum was present.
- 3) **CONSENT AGENDA** – All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - a) Approval of a year to date financial report on the operating budget for the Library.
 - b) Approval of Minutes of the Piedmont Library Board meeting on January 10, 2018.

Alan Watson addressed the board

- you have not been charged electric and gas since October
- charged PMA line item for payroll
- what is misc. bankers bank cd service

Librarian Rhonda Turley addressed the board

- will check with City on those line items
- bankers bank charge is for our credit card
- health litigation grant is not represented in grant line
- \$6,000 was not carried over

Glennis Peterman made a motion to approve the Consent Agenda. Motion was **seconded** by Alan Watson.
The Vote was:

AYE: Alan Watson, Glennis Peterman and Vice-Chair Sheila Urton.

NAY: None

4) **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

None

5) **HEARING OF CITIZENS** - Topics to include those items *not listed in the agenda.*

None

6) **BUSINESS ITEMS** –

- a) Discussion, consideration and possible action on circulating mobile hot spots.

Librarian Rhonda Turley addressed the board

- able to purchase mobile hot spot with technology group
- device is free
- 1 year of data is \$120 with Sprint
- back up plan for when power or internet is down
- check out to people because so many can't get it
- purchase 5 at \$60 admin fee and \$120 each

Glennis Peterman addressed the board

- will they have to pay deposit to check out
- when they check them in will we inspect the product
- should we lower the minimum age for check out
- maybe create a checklist for employees to go over
- have them sign a contract at check out

Vice-Chair Sheila Urton thought it was an excellent idea.

Alan Watson thought the idea was excellent as he use to come daily to use wifi.

Librarian Rhonda Turley addressed the board

- if not returned a \$100 fee will be charged
- also purchased an antenna to help with the strength of the wifi
- can stop service remotely is someone doesn't return
- charge a \$5-\$10 per day late fee
- 14 day check out
 - non-renewal
 - 1 device per house
- 18+ age limit and in good standing library card
- will bring back policy and will purchase equipment

Alan Watson made a motion to approve item a. Motion was **seconded** by Glennis Peterman.

The Vote was:

AYE: Alan Watson, Glennis Peterman and Vice-Chair Sheila Urton.

NAY: None

b) Discussion, consideration and possible action on future building expansion.

City Librarian Rhonda Turley addressed the board

- something we have talked about for years
- originally thought around \$100 a square foot
- we have filled up our space and time in this building
- if we want to grow we need to expand
 - add additional hours and staffing
- maybe a building behind with a walk way
- have a multi-purpose room with kitchen and a performing arts space
 - could be used as a community center
- want to expand library into current multi use room

Alan Watson addressed the board

-building was built 15 years ago and community was much smaller

Glennis Peterman addressed the board

- where are we going to get the funds
- we should build as big as we can build so we don't have to go back later

Vice-Chair Sheila Urton addressed the board

- do we want collapsible walls
- we would need to look at parking
- cost of the renovation would be a consideration on size
- bigger space means the event will be able to house more people

City Librarian Rhonda Turley addressed the board

- we can receive funds from Friends of the Library and help from grant writer
- Children's Reading Trust would help out with money
- Cory Cranfill suggested we submit for help from Microsoft
- the Old Dollar General would make an excellent building for library

Vice-Chair Sheila Urton made a motion to approve exploration on item b. Motion was **seconded** by Alan Watson.

The Vote was:

AYE: Alan Watson, Glennis Peterman and Vice-Chair Sheila Urton.

NAY: None

7) NEW BUSINESS –

- “New business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. 311a(9))

None

8) CITY STAFF COMMENTS –

City Librarian Rhonda Turley addressed the board

- instead of programs will now be calling them classes, workshops, or instruction learning
- June we will host 4 family cooking classes
- July we will host 4 adult cooking classes
- on our 2nd of 4 classes for cooking with STEAM coming up
- will have summer reading program that will be 7 weeks long

Alan Watson addressed the board

- when will we have a math class
- willing to donate money to have this class happen

City Librarian Rhonda Turley addressed the board

- not sure when class will be held
- hard to find after school help as high school honors isn't asking for hours

Glennis Peterman suggested asking Boy Scouts for help.

9) BOARD MEMBER'S COMMENTS –

Glennis Peterman said we had a great meeting.

Vice-Chair Sheila Urton is excited about the future and appreciates all Rhonda does.

10) ADJOURN –

Vice-Chair Sheila Urton made a motion to adjourn the Library meeting at 6:13pm. Motion was **seconded** by Glennis Peterman.

The Vote was:

AYE: Alan Watson, Glennis Peterman and Vice-Chair Sheila Urton.

NAY: None

Chairman, Ben Oldham

Secretary, Valorie Cumming