

AGENDA SUMMARY- PLANNING COMMISSION MEETING
Piedmont Civic Center 314 Edmond Road Northwest
Tuesday January 2, 2018 at 6:30 PM

MEMBERS PRESENT:

Commissioner Craig Eidson and Commissioner Bryan Seale, Commissioner Jeff Rycroft, and Chairman Richard Felton

ABSENT:

Commissioner Maron Koop

STAFF PRESENT:

Community Development Supervisor Kayla Cornett, City Attorney Curtis Chandler and City Secretary Valorie Cumming

1. **CALL TO ORDER**- Chairman Richard Felton called the meeting to order at 6:30pm
2. **ROLL CALL**- City Secretary Valorie Cumming called roll and a quorum was present.
3. **CONSENT AGENDA**- All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - a. Approval of Minutes for the Planning Commission meeting held December 4, 2017.

Commissioner Bryan Seale made a motion to approve the consent agenda. Motion was **seconded** by Commissioner Jeff Rycroft.

The Vote was:

AYE:

Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY:

None

4. CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

None

5. HEARING OF CITIZENS- Topics to include those items not listed in the agenda.

None

6. BUSINESS ITEMS

a. CONDUCT A PUBLIC HEARING ON AN ORDINANCE AMENDING THE CITY OF PIEDMONT CODE OF ORDINANCES BY AMENDING SECTIONS 1-4 AND 1-4.A. OF THE SUBDIVISION REGULATIONS TO INCREASE JURISDICTION FROM FIVE (5) ACRES TO TEN (10) ACRES; PROVIDING FOR SEVERABILITY; REPEALING ALL CONFLICTING ORDINANCES OR PARTS THEREOF; AND DECLARING AN EMERGENCY.

Commissioner Jeff Rycroft made a motion to open a Public Hearing for item a at 6:32pm. Motion was **seconded** by Commissioner Craig Eidson.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

As no one wished to speak Commissioner Craig Edison made a motion to close the Public Hearing for item a at 6:32pm. Motion was **seconded** by Commissioner Bryan Seale.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

b. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON ITEM 6a.

Commissioner Craig Eidson made a motion to approve item b. Motion was **seconded** by Commissioner Bryan Seale.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

c. CONDUCT A PUBLIC HEARING ON AN ORDINANCE AMENDING THE CITY OF PIEDMONT CODE OF ORDINANCES BY AMENDING SECTION 7-2(B) OF THE ZONING ORDINANCE BY REQUIRING AN ELECTRONIC

COPY OF THE LAYOUT OR PLOT PLAN WHEN AN APPLICATION FOR A BUILDING PERMIT IS SUBMITTED; PROVIDING FOR SEVERABILITY; REPEAL OF CONFLICTING ORDINANCES; AND DECLARING AN EMERGENCY.

Commissioner Craig Eidson made a motion to open a Public Hearing for item c at 6:33pm. Motion was **seconded** by Commissioner Bryan Seale.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

As no one wished to speak Commissioner Jeff Rycroft made a motion to close the Public Hearing for item c at 6:33pm. Motion was **seconded** by Commissioner Bryan Seale.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

d. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON ITEM 6c.

Commissioner Jeff Rycroft made a motion to approve item d. Motion was **seconded** by Commissioner Craig Eidson.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

e. CONDUCT A PUBLIC HEARING ON AN ORDINANCE AMENDING THE CITY OF PIEDMONT CODE OF ORDINANCES BY ADDING SECTION II-7 TO THE SUBDIVISION REGULATIONS REQUIRING AN ELECTRONIC COPY OF THE PLAT, PLANS, AND CHECKLIST WHEN AN APPLICATION FOR PRELIMINARY PLAT, FINAL PLAT, OR LOT-SPLIT PLAT

APPROVAL IS SUBMITTED; PROVIDING FOR SEVERABILITY; REPEAL OF CONFLICTING ORDINANCES; AND DECLARING AN EMERGENCY.

Commissioner Craig Eidson made a motion to open a Public Hearing for item e at 6:34pm. Motion was **seconded** by Commissioner Jeff Rycroft.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

As no one wished to speak Commissioner Jeff Rycroft made a motion to close the Public Hearing for item e at 6:34pm. Motion was **seconded** by Commissioner Craig Eidson.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

f. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON ITEM 6e.

Commissioner Craig Eidson made a motion to approve item f. Motion was **seconded** by Commissioner Bryan Seale.

The Vote was:

AYE: Commissioner Craig Eidson and Commissioner Bryan Seale, Jeff Rycroft, and Chairman Richard Felton

NAY: None

7. NEW BUSINESS- “New Business,” as used herein shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting. (25 O.S. 311 a9)

None

8. ADMINISTRATION REPORT- (Oral) City Manager, Engineer, Community Development, and Attorney.

None

9. COMMISSIONER'S COMMENTS- (Oral)

None

- 3. 10. ADJOURN-** Chairman Richard Felton adjourned the meeting at 6:36pm.

Chairman, Richard Felton

Secretary, Valorie Cumming